

## RENTAL WORKSHEET - INCOME AND EXPENSES

**Use this form if rental is NOT part of your home.\***

\* does not share expenses with your home.

Name \_\_\_\_\_

2017

Are any properties short-term AirBnB type rentals? \_\_\_\_\_

Yes or No

If so, what services do you provide to your guests? \_\_\_\_\_

	Property 1	Property 2	Property 3
Street Address and Town			

Did you rent the space to a family member or for less than fair rental value? \_\_\_\_\_

Yes or No

Yes or No

Yes or No

Do you use it as a vacation home? \_\_\_\_\_

Yes or No

Yes or No

Yes or No

### Income

Rent Received (Do NOT include Security Deposit) \_\_\_\_\_

\$ _____	\$ _____	\$ _____
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Did you keep any part of a security deposit after renters moved out? \_\_\_\_\_

Yes or No

Yes or No

Yes or No

If yes, how much? \_\_\_\_\_

\$ _____	\$ _____	\$ _____
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### Expenses

Advertising			
Cleaning			
Commissions/manager fees			
Insurance			
Legal or professional (describe)			
Tax Prep			
Mortgage interest			
Other interest (credit card just for rental)			
Repairs:			
Carpentry			
Electrical			
Plumbing & heating			
Painting/decorating			
Property taxes			
Utilities:			
Electricity			
Heat			
Water & sewer			
Cable			
Internet			
Yard care			
Other* (list)			

\*Could include: snow plowing, septic or furnace maintenance, chimney cleaning, travel, postage . . .

Miles traveled for management or maintenance of property \_\_\_\_\_

Do you have a log of your mileage? Yes    No

Please see page 2 for "Assets / Equipment".

# RENTAL WORKSHEET - ASSETS / EQUIPMENT

Name \_\_\_\_\_

2017

Location of Property \_\_\_\_\_

**Major Improvements (cost more than \$2,500)**

<u>Description</u>	<u>Date</u>	<u>Cost</u>



**New Appliance or Equipment**

<u>Item</u>	<u>Date</u>	<u>Cost</u>	<u>New or Used?</u>	<u>Notes</u>

**Appliance or Equip Sold or Retired**

<u>Item</u>	<u>Date</u>	<u>\$\$ Rec'd</u>	<u>Expenses</u>	<u>Sold or Scrapped?</u>

**CHECK LAST YEAR'S DEPRECIATION SCHEDULE TO MAKE SURE ALL ITEMS ARE CURRENT**

**(Look at last year's return or call or e-mail and we will send you a list!)**

